

BOARD OF SUPERVISORS

Brown County



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PUBLIC SAFETY COMMITTEE

Andy Nicholson, Chair
Tom De Wane, Vice Chair
Carole Andrews, Bill Clancy, Andy Williams

PUBLIC SAFETY COMMITTEE

Wednesday, February 3, 2010

5:00 p.m.

Room 200, Northern Building
305 E. Walnut Street

**** A closed session is scheduled at the beginning of the meeting,
open session will start at approximately 5:15 p.m. ****

- I. Call meeting to order.
 - II. Approve/modify agenda.
 - III. Approve/modify minutes of January 6, 2010.
1. Review minutes and reports of:
 - a. Traffic Safety Commission (January 21, 2010).

Closed Session

2. A closed meeting pursuant to sec. 19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Communications

3. Communication from Supervisor Clancy re: Ask the Public Safety Committee to set a date in February to hold an open house at the new Public Safety Communications Center for the general public. (Referred from January County Board.)
4. Communication from Supervisor Kaster and Supervisor Erickson re: Review the compensation package for the new 911 Director Position. (Referred from January County Board.)

Public Safety Communications

5. Grant Application Review (#10-01): Homeland Security Exercise.
6. Request to approve contract for 2010 HMEP Planning Grant for a Commodity Flow Study on I-43".
- #6a. Request for Approval for Vendor Selection for Project 1384 (Public Safety Communications Radio Interoperability Project Consultant).
7. Director's Report.

District Attorney

8. Monthly drug criminal complaint numbers (standing item).

Sheriff

9. Key Factor Report and Jail Average Daily Population by Month and Type for the Calendar Year 2009.
10. Resolution re: Change in Table of Organization Sheriff's Department Addition of Grant Funded Positions.
11. Ordinance re: To Create Sec. 30.09 of the Brown County Code Entitled "Purchase and Sale of Scrap Metal." (*Held for one month for finalization of changes.*)
12. Sheriff's Report.

Circuit Courts

13. Budget Status Financial Report for November, 2009.
14. Quarterly Report of Brown Co. Security/Incident Review Committee.
15. **Clerk of Courts** - Budget Status Financial Report for November, 2009.

Medical Examiner No agenda items.

Other

16. Audit of bills.
17. Such other matters as authorized by law.

Andy Nicholson, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/pubsaf/January6_2010.doc

**PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, January 6, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

Present: Carole Andrews, Bill Clancy, Tom DeWane, Andy Nicholson,
Andy Williams

Also Present: Tom Hinz, Jayme Sellen, John Luetscher
John Zakowski, Susan Tilot, John Gossage, Don Hein
Jim Nickel, Cullen Peltier, Bob Heimann
Supervisor Mike Fleck
Lieutenant Mike Nick, Green Bay Police Dept.
Other Interested Parties

I. Call Meeting to Order:

The meeting was called to order by Chairman Andy Nicholson at 5:02 p.m.

II. Approve/Modify Agenda:

Items were taken out of order, although shown in proper format here.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve the agenda as amended. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of October 20, 2009 and December 3, 2009:

Motion made by Supervisor DeWane and seconded by Supervisor Clancy to approve. MOTION APPROVED UNANIMOUSLY

1. Review Minutes and Reports of:

- a. Criminal Justice Coordinating Board (11/24/09)
- b. Emergency Medical Services (12/16/09)
- c. Fire Investigation Task Force General Membership (12/3/09)
- d. Fire Investigation Task Force Board of Directors (11/12/09)
- e. FoxComm Fiscal Advisory Board (10/1/09)

Motion made by Supervisor Andrews and seconded by Supervisor DeWane to suspend the rules and receive and place on file items 1, a, b, c, d, and e together. MOTION APPROVED UNANIMOUSLY

District Attorney:

2. Monthly Drug Criminal Complaint Numbers (standing item):

John Zakowski and Susan Tilot addressed the committee, distributing demographic figures for December 2009, along with a list of criminal drug charges filed in the month of December (both attached).

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. Budget Adjustment Request (#09-137): Increase in expenses with offsetting increase in revenue (see attached for details):

This request is to reallocate from one account to another within the major budget classifications.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY

Public Safety Communications:

4. **Grant Application Review (#09-46): Homeland Security – HS NIMS and ICS Training (2008):**

Cullen Peltier indicated that this grant is no longer available.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. **Budget Status Financial Report for November, 2009:**

Jim Nickel highlighted the financial report included in packet material, stating that the budget is in line.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

6. **Budget Adjustment Request (#09-131): Increase in expenses with offsetting increase in revenue (see attached for details):**

Peltier stated that this budget adjustment request will be used for purchase of VHS radios in Hobart, Howard, and Wrightstown.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY

7. **Director's Report:**

Jim Nickel distributed a written report (attached), highlighting activities during the last reporting period. It includes information related to handling of calls during the December 8th blizzard, the new computer aided dispatch (CAD) system, Foxcomm Termination Costs, Radio Consultant RFP, Radio Interoperability Project, Oneida Dispatch Change, Personnel, and Overtime. Please see attachment for details.

Nickel also addressed information related to hours of overtime, pointing out a substantial decrease since 2004, PSC call volumes, in addition to a copy of a Public Notice from the Federal Communications Commission. This notice reminds interested parties of deadlines for private land mobile radio services to migrate to narrowband technology. Please see attachment for details.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

Sheriff:

8. **Key Factor Report Jail Average Daily Population by Month and Type for the Calendar Year 2009:**

Don Hein highlighted statistics from the Key Factor Report included in packet material.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. **Budget Status Report and Budget Performance Report for November, 2009:**
Mr. Hein reported that overall expenses are within budget with 90% spent through November. A proposed budget adjustment is expected to reallocate under-spending in some areas to offset overtime.

Overall, revenues are running under budget, some due to grant revenue and year-end transfers not yet recorded, but the majority due to jail federal inmate boarding revenues. Huber inmate revenue and local municipal jail charges are running lower than anticipated.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

#'s 10 & 11 discussed together

10. **Ordinance re: To create Sec. 30.09 of the Brown County Code entitled "Purchase and Sale of Scrap Metal". (*Motion at December Public Safety: Hold for one month*):**
11. **Ordinance re: To create Sec. 30.08 of the Brown County Code entitled "Pawn Brokers and Secondhand Article and Jewelry Dealers". (*Motion at December Public Safety: Hold for one month*):**

Lieutenant Mike Nick of the Green Bay Police Department was present to address requests for Brown County to create ordinances titled, "Purchase and Sale of Scrap Metal (#10), in addition to a request to create an ordinance related to "Pawn Brokers and Secondhand Article and Jewelry Dealers" (#11).

A power point presentation was given explaining the NEWPRS system. This system has been implemented to track individuals who are attempting to sell stolen property. Lieutenant Nick explained that although the State has required that all resale shops use a property transaction form, it was found to be time consuming. The NEWPRS system offers a report of daily transaction records electronically. The budget for this program is \$2,500 annually. Several municipalities throughout the state are interested in the program, including Milwaukee County. As of this date, there are over 175,000 items in the system. There have been 58 arrests since the onset of the program.

Supervisor Williams arrived 6:25 p.m.

When asked why it is important for Brown County to enact this program by Corporation Counsel, John Luetscher, Lieutenant Nick responded that the system will provide state coverage and cooperation throughout all municipalities in the County and State, and further. When asked about the level of cooperation with area businesses, Nick stated that it is good, that many businesses here and throughout the State are volunteering to input information into the system, thus helping law enforcement.

Luetscher stated that the "Scrap Metal Ordinance" which is drafted on the basis of State law requiring electronic recording needs finalization and asked that it be held for one month.

**#10 - Motion made by Supervisor DeWane and seconded by Supervisor Andrews to hold creation of an ordinance related to "Purchase and Sale of Scrap Metal" for one month for finalization of changes.
MOTION APPROVED UNANIMOUSLY**

Mr. Luetscher distributed a draft ordinance (attached) related to #11 – Pawn Brokers and Secondhand Article and Jewelry Dealers, containing changes to that originally seen by the committee. He asked that it be approved with changes. Although the changes have

not been formally made, Lieutenant Nick stated he has seen errors that were highlighted, and had no issue with approval.

#11 - Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve creation of an ordinance related to "Pawn Brokers and Secondhand Article and Jewelry Dealers", with changes made by Corporation Counsel.
MOTION APPROVED UNANIMOUSLY

12. **Budget Adjustment Request (#09-144): Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services (see attached for details):**

Based on 2009 year-end projections, expense accounts will exceed budgeted amounts while other expense accounts will finish the year well under budget. In order to cover the overages, the adjustments proposed will reallocate budget dollars while not changing the total amount of budgeted expenses. The largest of the proposed adjustments increases overtime. This budget adjustment will bring the budgeted overtime figure closer to the actual amount without adding any budgeted expenses.

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY

13. **Sheriff's Report:**

Motion made by Supervisor DeWane and seconded by Supervisor Clancy to receive report. MOTION APPROVED UNANIMOUSLY

Clerk of Courts

14. **Budget Status Financial Report for November, 2009:**

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

Circuit Courts: No agenda items

Medical Examiner: No agenda items

Teen Court: No agenda items

Other:

15. **Audit of Bills:**

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve audit of bills. MOTION APPROVED UNANIMOUSLY

16. **Such other Matters as Authorized by Law: None**

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to adjourn at 6:25 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

SHERIFF'S DEPARTMENT

Brown County

300 EAST WALNUT
P.O. BOX 22003
GREEN BAY, WISCONSIN 54305-2003
PHONE (920) 448-4200 FAX (920) 448-4206



DENNIS N. KOCKEN
SHERIFF

**BROWN COUNTY TRAFFIC SAFETY COMMISSION
MEETING MINUTES**

A regular meeting was held on Thursday, January 21, 2010 at 9:00 a.m. at the Brown County Highway Department.

PRESENT: Warren Adamson Kenneth Bierke Judy Friederichs
 Steven Destree Brian Lamers Michael Panosh
 Cullen Peltier Randy Schultz

-
- I. Meeting called to order at 9:00 a.m. by Chairman Randy Schultz.
 - II. Minutes of the October 15, 2009 meeting: Motion to accept minutes as printed by Steven Destree seconded by Randy Schultz and carried by the Commission.
 - III. Police Escorts, SS 346.215: Formally authorize escort of needs by law enforcement not just professional football teams.
 - IV. State Highway 172 Construction 2010: Starts February 1. Sheriff's Department and Ashwaubenon Public Safety Department will direct traffic. Wisconsin State Patrol is involved with the construction zone.
 - V. U.S. 41 Construction Update: Will start after 172 is complete. Target date is September.
 - VI. BOTS Update: 200 fewer fatalities statewide. Seat belt usage up and saving lives. Seat belts are primary commercial with Donald Driver effective.
 - VII. 2010 Projects: 1) Steer It Clear It. 2) Visibility by Clearing Windows. 3) Safe Bicycling Rules Promotion and Classes. 4) Pedestrian Sting Operation. 5) Use of Radar Boards in Different Neighborhoods.
 - VIII. Fourth Quarter Serious and Fatal Crash Review: 2009 Overall Fatal Crash Review.
 - IX. Citizen Appearances: Bicycles with attached gasoline motors were discussed.
 - X. Other Business: 1) Discussion of ATV's and MV's. 2) 12/8-12/9 Blizzard - CD available. Cullen discussed procedures.

Next meeting: Thursday, April 15, 2010 at 9:00 am at the Brown County Highway Dept., 2198 Glendale Avenue, Green Bay, WI.

Motion to adjourn and carried by the commission.

Respectfully Submitted;

Warren Adamson,
Secretary

1a

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

Jan 20 - 2010

Agenda No.:

Motion from the Floor

I make the following motion:

To ask the Pub. Safety
Committee to set a date Feb
to hold an open house at the New
Public Com. Center for the General Public.

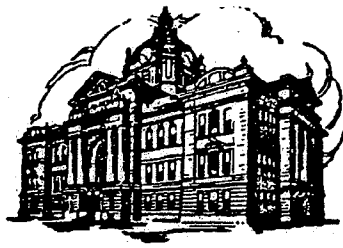
Signed:

Bill Chary

District No.

20

(Please deliver to County Clerk after motion is made for recording into minutes.)



5d

**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: _____

Agenda No. : _____

Motion from the Floor

I make the following motion: Review the compensation
package for the new 911 director position.

Signed: David Kaster #16
District No.: Bennie Erickson #7

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

5d
④

GRANT APPLICATION REVIEW

Department: PSC - Emergency Mgmt. Preparer: Cullen Peltier Date: 1/5/2009Grant Title: Homeland Security Exercise (2009) Grantor Agency: Wisconsin Office of Justice AssistanceGrant Period: 3/1/2010 to 6/30/2011 Grant # (if applicable): _____

Brief description of activities/items proposed under grant:

The funds from this grant will be used to hire a contractor to develop, conduct, and complete an after-action report for a Functional Exercise involving the Central Brown County Water Authority. The exercise will be a collaborative effort with Brown County Emergency Management. The exercise will include a response component to a drinking water security breach. Once identified through characterization that the breach is credible, various community partners within the Authority, from the state and the county will be requested to support the resource needs to mitigate the emergency. Public Works personnel will activate emergency response plans, initiate mutual aid, identify protective measures and disseminate information to protect the public.

Total Grant Amount: \$ 12,597.00 Yearly Grant Amount: \$ _____ Term of Grant: 15-monthsIs this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? _____

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain: _____Are matching resources required? ☐ Yes ☒ No If so, what is the amount of the match \$ _____

How will it be met? _____

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.): _____

NONE

Explain any maintenance of efforts once the grant ends: _____

NONE

Budget Summary:	Salaries:	_____
	Fringe Benefits:	_____
	Operation and Maintenance:	_____
	Travel/Conference/Training:	_____
	Contracted Services:	<u>\$12,597.00</u>
	Outlay:	_____
	Other (list):	_____
	Total Expenditures:	<u>\$12,597.00</u>
	Total Revenues:	<u>\$12,597.00</u>
	Required County Funds:	<u>\$0</u>

APPROVALS

James V. Michel
Signature of Department Head

Date: 1/5/10

Sybil A. Vandenberg
Signature of Director of Administration

Date: 1/11/10

CONSULTING AGREEMENT

This agreement dated _____, 20____ is made by and between Brown County, Wisconsin LEPC, whose address is 3028 Curry Lane, Green Bay, WI 54311-4875, ("Brown County") and Safety Planning & Consulting LLC, whose address is 1145 Sandstone Place, Green Bay, WI 54313-1330 ("SPC LLC").

1. Consultation Services. Brown County hereby enters into a contract with SPC LLC to perform services in accordance with the attached Hazardous Materials Emergency Preparedness (HMEP) Planning Grant Proposal (Attachment A).

These services shall be provided in a manner consistent with the proposal and time line dated November 18, 2009.

2. Additional Responsibilities. Additional written assignments beyond those included in the above services must be approved in advance on a project basis.
3. Terms of Agreement. This agreement will begin upon date of signature and will end no later than September 30, 2010. Either party may cancel this agreement on thirty (30) days notice to the other party in writing, by certified mail or personal delivery.
4. Time Devoted by Consultant. It is anticipated the consultant will spend approximately 50 hours in fulfilling its obligations under this contract.
5. Place Where Services Will Be Rendered. The consultant will perform most services in accordance with this contract at a location of consultant's discretion. Brown County will determine the locations of meetings with the LEPC and Director of Emergency Management. Jeff Stauber, Owner of SPC LLC, will supervise the project. The consultant may involve other employees as necessary to complete the project, but no sub-contractors will be used.
6. Payment to Consultant.
 - a. Professional Fees. Professional fees for the cost of this project shall not exceed \$3,750.00.
 - b. Payment Schedule. The consultant will be paid on a lump sum basis, upon successful completion of the services required.
 - c. Out of Pocket Expenses. Out of pocket expenses, such as travel, meals, lodging, telephone, duplicating services, postage, secretarial and clerical assistance, etc. shall be the responsibility of SPC LLC and included in the professional fees as a cost of the project.
7. Independent Contractor. Both Brown County LEPC and the consultant agree that SPC LLC will act as an independent contractor in the performance of its duties under this contract. Accordingly, the consultant shall be responsible for payment of all taxes including Federal, State and local taxes arising out of the consultant's activities in accordance with this contract, including by way of illustration but not limitation,

CONSULTING AGREEMENT

Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fee as required.

8. Non-competition. The Brown County LEPC agrees not to recruit or to hire any member of SPC LLC, either as an employee, consultant or sub-contractor, during any period of this agreement or for one year following its termination without the written consent of Jeff Stauber, Owner, SPC LLC.
9. Modification of Terms. This agreement may modified upon mutual written agreement of the parties.
10. Confidential Information. The consultant agrees that any information received by the consultant during any furtherance of the consultant's obligations in accordance with this contract, which concerns the personal, financial or other affairs of the Brown County LEPC will be treated by the consultant in full confidence and will not be revealed to any other persons, firms or organizations.
11. Governing Law. This Agreement shall be governed by the laws of the State of Wisconsin
12. Other. Consultant agrees that this contract will be performed in compliance with applicable laws, including the requirements that there will be no discrimination on the basis of race, color, religion, national origin, age, disability, ancestry, or veteran status in employment or any program or activity associated with this agreement

Dated this ____ day of _____, 20 ____.

Brown County

Authorized Signature

Print/Type Name and Title

Date

Safety Planning & Consulting LLC

Authorized Signature

Print/Type Name and Title

Date

BROWN COUNTY SHERIFF'S DEPARTMENT
Key Factor Report for the Public Safety Committee

01/25/10
D. Hein

Meeting: **Feb. 2019**

2009 data

Jail Statistics:

Avg. Daily Total Jail Population - (latest mo.) *	704.1
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all current year - 2009)	725.7
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all prior year - 2008)	721.2
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Jail Pop. from Counties/State/Feds (latest mo.)*	12.3
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all current year)	18.9
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all prior year)	40.5
(adult inmates only)	
Adult Jail Revenue from Counties/State/Feds - (latest mo.) **	\$30,095
Adult Jail Rev. from Counties/State/Feds - (all current year) **	\$463,175
Revised Budget Adult Jail Rev. from Counties/State/Feds	\$711,750
Projected Total Adult Jail Rev. from Counties/State/Feds	\$463,175
Prior Year (2008) Revenue From Counties/State/Feds	\$893,384

* Latest month for population data = Dec., 2009

** Latest month for revenue = Dec., 2009

Overtime Statistics:

Avg. Monthly Overtime Expenditures through (latest mo.) *	\$169,107
Overtime Expenditures for 2009 through (latest mo.) *	\$2,032,890
Jail Overtime included in above figure through (latest mo.) *	\$1,149,527
Current Year Revised Overtime Budget for entire year	\$1,443,802
Prior Year Overtime Expenditures through (latest mo.) *	\$1,969,007
Prior Year Total Overtime Expenditures (2008)	\$1,969,007

* Latest month = Dec., 2009 - (un-audited and subject to revision)

Budget/Actual Expenditures:

Total Actual Sheriff's Dept. Expenditures through (latest mo.) *	\$34,525,296
Total Annual Amended Budget *	\$34,973,989
Percent of Total Annual Amended Budget spent	98.7%

* Latest month = Dec., 2009 as of 1/25/10 (un-audited and subject to revision)

These should NOT be considered "final" 2009 figures

Jail ADP
by Mo 2009
revised

BROWN COUNTY SHERIFF'S DEPARTMENT
Jail Average Daily Population by Month and Type
For the Calendar Year 2009

Monthly Averages									
	Main Jail Lockup	Huber Facility	Brown Co Adult Sub-Total	Boarded from State or Counties	Boarded from Fed. Sources	All Adult Sub-Total	Electronic Monitoring	Juvenile *	Grand Total
Jan. '09	404.3	180.7	585.0	-	27.4	612.4	35.3	4.4	652.0
Feb.	393.8	182.9	576.8	-	26.4	603.2	40.8	6.3	650.3
Mar.	456.6	200.0	656.5	-	24.8	681.4	51.2	7.6	740.2
Apr.	451.0	204.1	655.1	-	25.5	680.6	50.0	8.8	739.4
May	476.7	200.0	676.7	-	22.3	699.0	51.7	11.5	762.2
June	478.9	206.5	685.4	-	18.5	703.9	51.7	9.9	765.5
July	476.3	196.3	672.6	-	14.3	686.9	46.2	8.6	741.8
Aug.	469.4	180.3	649.7	-	16.0	665.7	45.8	10.3	721.8
Sep.	473.2	192.4	665.6	-	13.4	679.0	45.5	8.5	733.0
Oct.	481.0	196.7	677.6	-	11.8	689.5	47.3	6.4	743.1
Nov.	487.3	201.2	688.5	-	13.9	702.4	43.4	8.3	754.1
Dec.	463.9	175.2	639.0	-	12.3	651.3	46.6	7.0	704.9
YTD Avg. **	459.4	193.0	652.4	-	18.9	671.3	46.3	8.1	725.7
2008 Avg.	440.9	187.8	628.6	15.1	25.4	669.1	40.1	12.0	721.2
2007 Avg.	464.9	186.4	651.3	22.4	37.3	711.1	36.5	10.6	758.2
2006 Avg.	427.2	165.6	592.8	6.9	45.5	641.1	40.4	13.0	694.6
2005 Avg.	403.5	142.1	545.6	19.2	25.9	590.7	41.2	14.0	646.0
2004 Avg.	388.2	124.0	512.3	13.8	32.8	553.4	33.1	12.1	598.6
2003 Avg.	395.1	127.3	522.4	9.4	17.9	549.6	12.5	13.2	575.2
% change '08 to '09	4.2%	2.8%	3.8%	-100.0%	-25.6%	0.3%	15.5%	-32.5%	0.6%

Notes:

During late 2008 and early 2009, some inmates were boarded at another county jail due to the Communication Center construction project - an average of just under 16 for January 2009.

Federal inmates are primarily from US Marshal Service but also includes some inmates from Bureau of Prisons.

Prior to 2007, inmates from other counties were boarded in the Brown County Jail. In 2007 there were no inmates from other counties but there were inmates from the state boarded that year.

The above figures include inmates who are AWOL or on temporary leave, which is typically about 16 persons

The Huber Facility figure includes all inmates housed in that facility whether they actually are work release eligible

* Juvenile includes both Brown County juveniles and juveniles from other counties.

** YTD avg. is an average of averages and is not exactly the same as would be computed by taking the total number of inmate days and dividing by 365. However, the YTD avg. is reasonably close.

February 17, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
SHERIFF'S DEPARTMENT
ADDITION OF GRANT FUNDED POSITIONS

WHEREAS, the Sheriff's Department has received an Office of Justice Assistance Recovery Act Drug Task Force Grant Award for the time period of January 1, 2010, through December 31, 2012; and

WHEREAS, the award will be used by the Brown County Drug Task Force in combating the growing problem of Pharmaceutical diversion. The grant would allow the addition of a 1.0 FTE Patrol Officer within the Brown County Sheriff's Drug Task Force to be responsible for creating alliances with area health care workers and fraud investigators; and

WHEREAS, the grant would also allow the addition of a .6 FTE Secretary III position to be responsible for entering and maintaining up-to-date information resulting in accurate statistical reporting and information sharing with other agencies.

WHEREAS, this grant award provides 100% funding of salary and fringe benefits for a 1.0 FTE Patrol Officer and .6 FTE Secretary III through December 31, 2012. Should the funding be eliminated, the positions will end and be eliminated from the Sheriff's Department Table of Organization; and

WHEREAS, the Human Resources Department in conjunction with the Sheriff's Department are recommending the addition of 1.0 FTE Patrol Officer and .6 FTE Secretary III to the Sheriff's Department Table of Organization through December 31, 2012.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the addition of a grant funded 1.0 FTE Patrol Officer and .6 FTE Secretary III to the Sheriff's Department Table of Organization through December 31, 2012.

BE IT FURTHER RESOLVED, that the positions are 100% grant funded resulting in no fiscal impact to the budget. Should funding be eliminated, the positions will end and be eliminated from the Sheriff's Department Table of Organization.

Fiscal Impact: NONE

2010 Fiscal Impact:

	<u>FTE</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Patrol Officer	1.0	\$44,283	\$22,571	\$66,854
Secretary III	.6	\$20,040	\$10,214	\$30,254
		\$64,323	\$32,785	\$97,108
Grant Revenue		(\$64,323)	(\$32,785)	(\$97,108)
TOTAL FISCAL IMPACT		<u> -- </u>	<u> -- </u>	<u> -- </u>

Respectfully submitted,

PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft by Human Resources and Approved by Corporation Counsel

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

TO: Debbie Klarkowski
Human Resources Manager

FROM: Paula Kazik
Human Resources Senior Analyst

DATE: January 22, 2010

RE: Sheriff's Department - Change to Table of Organization
Request for .6 FTE Secretary III Position
Request for 1.0 FTE Patrol Officer

The Brown County Sheriff's Department received an Office of Justice Assistance Recovery Act Drug Task Force Grant Award. The award received will be used by the Brown County Drug Task force to assist the community in combating the growing problem of pharmaceutical diversion. The Patrol Officer will be responsible for creating alliances with area health care workers and fraud investigators. The Secretary III position will be responsible for entering and maintaining up to date information, resulting in great benefits in the statistical reporting process as well as information sharing between the task force and other agencies.

The grant award provides salary and fringe benefits for a .6 FTE Secretary III position and 1.0 FTE Patrol Officer within the Brown County Sheriff's Drug Task Force. Attached is the fiscal impact.

The positions are grant funded, therefore there will be no additional budget impact; should the funding be eliminated the positions will end and be eliminated from the Brown County Sheriff's Department Table of Organization. Brown County Human Resources is recommending the approval of the positions.

Annualized for 01/01/2010 through 12/31/2010
2010 Fiscal Impact:

	Secretary III (Sheriff .60)	Patrol Officer
2010 Estimated Salary	\$ 20,040.00	\$ 44,283.20
2010 Estimated Fringe Benefits	\$ 10,214.39	\$ 22,571.15
Total 2010 Salary & Fringe Cost:	\$ 30,254.39	\$ 66,854.35
Grant Revenue	\$ (30,254.39)	\$ (66,854.35)
Total Fiscal Impact	\$ -	\$ -

February 17, 2010

AN ORDINANCE TO CREATE SEC. 30.09 OF THE BROWN
COUNTY CODE ENTITLED "PURCHASE AND SALE OF SCRAP METAL"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -

Sec. 30.09 of the Brown County Code entitled "PURCHASE AND SALE OF SCRAP METAL" is hereby created to read as follows:

(1) PURPOSE AND STATUTORY AUTHORITY. Section 134.405 Stats. is hereby adopted and, by reference, made a part of this chapter with the same force and effect as though fully set out herein notwithstanding the below Subsections.

(2) DEFINITIONS:

- (a) "Commercial Account" means a commercial enterprise with which a scrap metal dealer maintains an ongoing and documented business relationship.
- (b) "Commercial Enterprise" means a corporation, partnership, limited liability company, business operated by an individual, association, state agency, political subdivision, or other government or business entity, including a scrap metal dealer.
- (c) "Ferrous scrap" means scrap metal, other than scrap metal described in paragraphs (d) to (f), consisting primarily of iron or steel, including large manufactured articles that may contain other substances to be removed and sorted during normal operations of scrap metal dealers.
- (d) "Metal Article" means a manufactured item that consists of metal, is usable for its original intended purpose without processing, repair, or alteration, and is offered for sale for the value of the metal it contains, except that "metal article" does not include antique or collectible articles, including jewelry, coins, silverware, and watches.
- (e) "Nonferrous Scrap" means scrap metal consisting primarily of metal other than iron or steel, but does not include any of the following:

1. Aluminum beverage cans.
2. Used household items.
3. Small quantities of nonferrous metals contained in large manufactured items.

(f) "Proprietary Article" means any of the following:

1. A metal article stamped, engraved, stenciled, or otherwise marked to identify the article as the property of a governmental entity, telecommunications provider, public utility, cable operator, as defined in §66.0420 (2) (d) or an entity that produces, transmits, delivers, or furnishes electricity, or transportation, shipbuilding, ship repair, mining, or manufacturing company.
2. A copper conductor, bus bar, cable, or wire, whether stranded or solid.
3. An aluminum conductor, cable, or wire, whether stranded or solid.
4. A metal beer keg.
5. A manhole cover.
6. A metal grave marker, sculpture, plaque, or vase, if the item's appearance suggests the item has been obtained from a cemetery.
7. A rail, switch component, spike, angle bar, tie plate, or bolt used to construct railroad track.

(g) "Scrap Metal" means a metal article; metal removed from or obtained by cutting, demolishing, or disassembling a building, structure, or manufactured item; or other metal that is no longer used for its original intended purpose and that can be processed for reuse in a mill, foundry, or other manufacturing facility.

- (h) "Scrap Metal Dealer" means a person engaged in the business of buying or selling scrap metal.
 - (i) "Responsible Law Enforcement Agency" – The Responsible Law Enforcement Agency (RLEA) is the entity with the responsibility to collect the data to be furnished electronically by the scrap metal dealer pursuant to this ordinance. The sheriff shall notify the scrap metal dealers of the RLEA and of any changes in the RLEA in the future.
- (2) PURCHASES OF FERROUS SCRAP. A scrap metal dealer may purchase scrap metal other than nonferrous scrap, a metal article, or a proprietary article from any person over the age of 18.
 - (3) PURCHASES OF NONFERROUS SCRAP, METAL ARTICLES, PROPRIETARY ARTICLES.
 - (a) Subject to paragraph (b), a scrap metal dealer may purchase nonferrous scrap, metal articles, or proprietary articles from any person who is over the age of 18 if all of the following apply:
 - 1. If the seller of nonferrous scrap, metal articles, or proprietary articles is an individual, at the time of the sale, the seller provides to the scrap metal dealer the seller's motor vehicle operator's license or other comparable government-issued, current photographic identification. If the seller is not an individual, at the time of the sale, the individual who delivers the seller's nonferrous scrap, metal articles, or proprietary articles provides to the dealer the deliverer's motor vehicle operator's license or other comparable government-issued, current photographic identification.
 - 2. The scrap metal dealer records and maintains at the scrap metal dealer's place of business the seller's or deliverer's identification information described in subd. 1., the time and date of the purchase, the number and state of issuance of the license plate on the seller's or deliverer's vehicle, and a description of the items received, including all of the following:
 - a. The weight of the scrap or articles.

- b. A description of the scrap or articles that is consistent with guidelines promulgated by a national recycling industry trade organization.
- 3. With respect to a purchase of nonferrous scrap or a metal article the scrap metal dealer obtains the seller's signed declaration that the seller is the owner of the items being sold.
- 4. With respect to a purchase of a proprietary article, one of the following applies:
 - a. The scrap metal dealer receives from the seller documentation, such as a bill of sale, receipt, letter of authorization, or similar evidence, that establishes that the seller lawfully possesses the proprietary article.
 - b. The scrap metal dealer documents that the scrap metal dealer has made a diligent inquiry into whether the person selling the proprietary article has a legal right to do so, and not later than one business day after purchasing the proprietary article, submits a report to a local law enforcement department describing the proprietary article and submits a copy of the seller's or deliverer's identifying information under subd. 1.
- (b) This subsection does not apply to purchases of nonferrous scrap, metal articles, or proprietary articles by a scrap metal dealer from a commercial account, if the scrap metal dealer creates and maintains a record of its purchases from the commercial account that includes all of the following:
 - 1. The full name of the commercial account.
 - 2. The business address and telephone number of the commercial account.
 - 3. The name of a contact person at the commercial account who is responsible for the sale of nonferrous scrap, metal articles, or proprietary articles to the scrap metal dealer.

4. The time, date, and value of each of the scrap metal dealer's purchases from the commercial account.
 5. A description of the predominant types of nonferrous scrap, metal articles, or proprietary articles the scrap metal dealer has purchased from the commercial account.
- (c) Except as provided under sub. (4), a scrap metal dealer may disclose personally identifiable information recorded or maintained under this subsection only to a successor in interest to the scrap metal dealer, including a successor in interest that arises as a result of a merger, sale, assignment, restructuring, or change of control.

(4) OTHER PROVISIONS.

- (a) A scrap metal dealer shall make the records required under sub. (3) (a) and (b) available to a law enforcement officer who presents credentials at the scrap metal dealer's place of business during business hours.
- (b) A scrap metal dealer shall maintain the records required under sub. (3) (a) for not less than 2 years after recording it. A scrap metal dealer shall maintain the records required under sub (3) (b) 1. to 3. regarding a commercial account for not less than 2 years after the dealer's most recent transaction with the commercial account.
- (c) Scrap metal dealers shall create reports of purchases of nonferrous scrap, metal articles and proprietary articles and make them available to the sheriff in a paper format or submit the same to the RLEA in an electronic format as indicated in paragraphs (e) through (h) at the sheriff's discretion.. The report of each purchase of nonferrous scrap, metal articles, and proprietary articles shall include the seller's or deliverer's name, date of birth, identification number, address, number and state of issuance of the license plate on seller's or deliverer's vehicle, as well as a description of the items purchased, including any serial or identification numbers on the items purchased.
- (d) The scrap metal dealer must also take a color, digitized photograph of every item sold to the scrap metal dealer that does not have a unique serial or identification number permanently engraved or affixed. One group photo shall suffice for mass items acquired in one transaction. If a photograph is taken, it must be at least two (2)

inches in length by two (2) inches in width and must be maintained in such a manner that the photograph can be readily matched and correlated with all other records of the transaction to which they relate. Such photographs must be available to the sheriff upon request. Items photographed must be accurately depicted and submitted as digital images in a format specified by the sheriff, electronically cross-referenced to the reportable transaction they are associated with. Entries of required digital images shall be retained a minimum of ninety (90) days.

- (e) Scrap metal dealers must submit every report of a transaction, as defined in paragraph (c), to the RLEA daily in the following manner. Scrap metal dealers must submit all information required in paragraph (c) and the digital photograph specified in paragraph (d) by transferring it from their computer to the web server via modem designated by the RLEA. All required records must be transmitted completely and accurately after the close of business each day in accordance with standards and procedures established by the RLEA using procedures that address security concerns of the scrap metal dealer. The scrap metal dealer must display a sign of sufficient size in a conspicuous place on the premises which informs sellers of the transactions reported daily to the RLEA.
- (f) If a scrap metal dealer is unable to successfully transfer the required reports by modem, the dealer must provide the RLEA with printed copies of all reportable transactions by 12:00 noon the next business day.
- (g) If a problem is determined to be in the scrap metal dealer's system and is not corrected by the close of the first business day following the failure, the dealer must provide the required reports and shall be charged a daily reporting failure fee of \$10.00 until the error is corrected, or if the problem is determined to be outside the dealer's system, then the dealer must provide the RLEA with the required printed reports and resubmit all such transactions via modem when the error is corrected.
- (h) Regardless of the cause or origin of the technical problems that prevented the scrap metal dealer from uploading, the dealer shall upload every reportable transaction from every business day the problem has existed. The provisions of this section notwithstanding, the RLEA may, upon presentation of extenuating circumstances, delay the implementation of the daily reporting penalty.

(i) Notwithstanding s. 19.35 (1), a law enforcement officer or agency that receives a record under paragraph (a) or a report under paragraph (c) may disclose it only to another law enforcement officer or agency.

(5) PENALTIES. Failure to comply with any of the provisions of this ordinance shall constitute a violation of this chapter punishable according to the penalties set forth in §1.07 of the Brown County Code of Ordinances.

Section 2 -

This ordinance shall become effective 45 days after publication.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Created Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

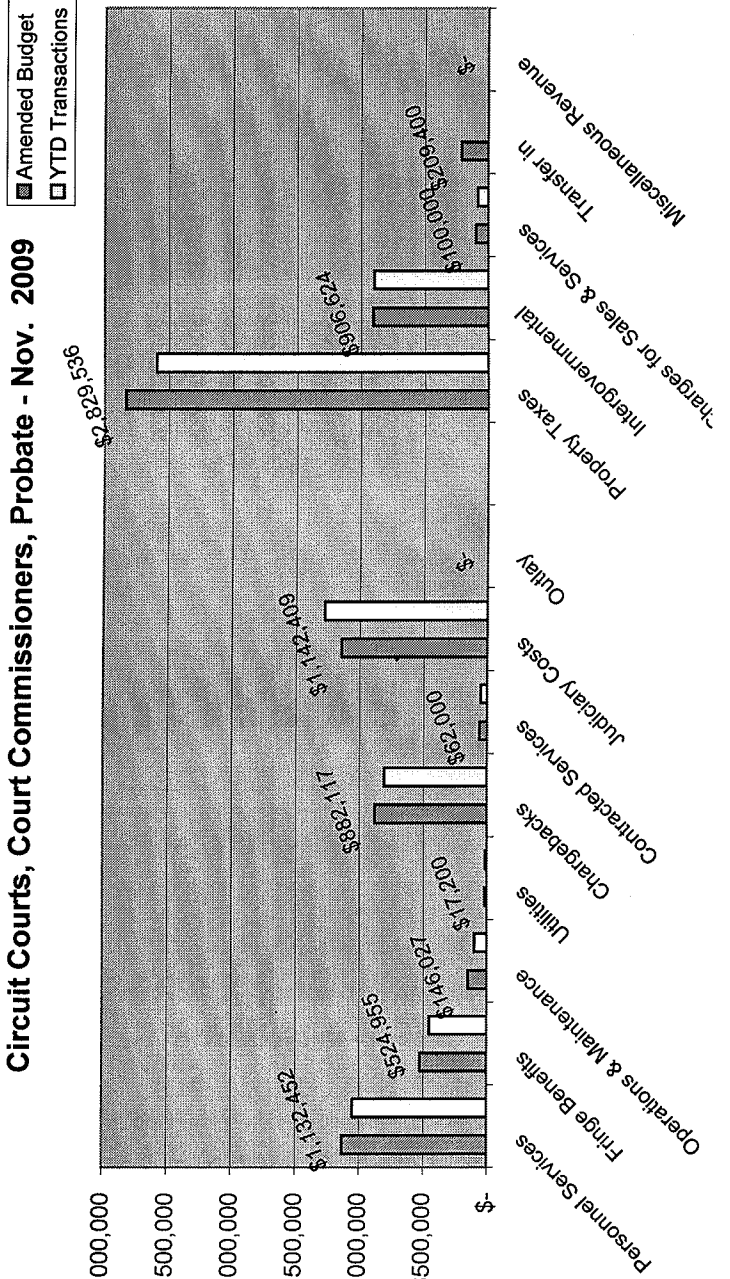
Total Votes Cast _____

Motion: _____ Adopted _____ Defeated _____ Tabled _____

Brown County
Circuit Courts, Court Commissioners, Register in Probate
Budget Status Report - Nov. 2009

	Amended Budget	YTD Transactions
Personnel Services	\$ 1,132,452	\$ 1,051,423
Fringe Benefits	\$ 524,955	\$ 451,468
Operations & Maintenance	\$ 146,027	\$ 98,510
Utilities	\$ 17,200	\$ 13,281
Chargebacks	\$ 882,117	\$ 806,849
Contracted Services	\$ 62,000	\$ 50,932
Judiciary Costs	\$ 1,142,409	\$ 1,272,823
Outlay	\$ -	\$ -
Property Taxes	\$ 2,829,536	\$ 2,593,747
Intergovernmental	\$ 906,624	\$ 898,200
Charges for Sales & Services	\$ 100,000	\$ 83,247
Transfer in	\$ 209,400	
Miscellaneous Revenue	\$ -	\$ 85

Circuit Courts, Court Commissioners, Probate - Nov. 2009



Courts/Comm/Probate, Nov. 30, 2009 Budget Performance Report

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
Fund: 100 - GE									
Revenues									
PTX - Property taxes	2,895,928.00	(66,392.00)	2,829,536.00	235,795.00	0.00	2,593,747.33	235,788.67	92%	2,525,314.00
IGV - Intergovernmental	906,624.00	0.00	906,624.00	0.00	0.00	898,200.50	8,423.50	99%	910,650.00
L&P - Licenses & permits	100,000.00	0.00	100,000.00	6,032.95	0.00	83,246.71	16,753.29	83%	90,129.09
CSS - Charges for sales and services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
MRV - Miscellaneous revenue	0.00	0.00	0.00	0.00	0.00	85.00	(85.00)	+++	0.00
TRI - Transfer in	0.00	209,400.00	209,400.00	0.00	0.00	0.00	209,400.00	0%	0.00
Revenue Totals:	\$3,902,552.00	\$143,008.00	\$4,045,560.00	\$241,827.95	\$0.00	\$3,575,279.54	\$470,280.46	88%	\$3,526,093.09
Expenditures									
PER - Personnel services	1,132,452.00	8,000.00	1,140,452.00	88,623.36	0.00	1,051,423.04	89,028.96	92%	1,006,680.52
FBT - Fringe benefits and taxes	524,955.00	0.00	524,955.00	42,511.33	0.00	451,468.27	73,486.73	86%	484,410.37
SRE - Salaries reimbursement	71,000.00	(142,000.00)	(71,000.00)	(7,422.96)	0.00	(86,179.41)	15,179.41	121%	(71,819.39)
EMP - Employee costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	713.00
OPM - Operations and maintenance	146,027.00	(25,500.00)	120,527.00	9,484.37	2,572.93	98,509.84	19,444.23	84%	108,419.79
UTL - Utilities	17,200.00	(1,800.00)	15,400.00	1,132.25	0.00	13,281.43	2,118.57	86%	14,818.26
CHG - Chargebacks	948,509.00	(66,392.00)	882,117.00	73,259.85	0.00	806,848.65	75,268.35	91%	749,265.30
CON - Contracted services	62,000.00	0.00	62,000.00	0.00	0.00	50,931.70	11,068.30	82%	60,526.00
JUD - Judiciary Costs	1,142,409.00	218,200.00	1,360,609.00	119,626.52	0.00	1,272,822.68	87,786.32	94%	1,080,121.42
OUT - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	21,991.32
TRO - Transfer out	0.00	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	0%	0.00
Expenditure Totals:	\$4,044,552.00	\$1,008.00	\$4,045,560.00	\$327,214.72	\$2,572.93	\$3,659,106.20	\$383,880.87	91%	\$3,455,126.59
Revenue Total:	\$3,902,552.00	\$143,008.00	\$4,045,560.00	\$241,827.95	\$0.00	\$3,575,279.54	\$470,280.46	88%	\$3,526,093.09
Expenditure Total:	\$4,044,552.00	\$1,008.00	\$4,045,560.00	\$327,214.72	\$2,572.93	\$3,659,106.20	\$383,880.87	91%	\$3,455,126.59
Fund: 100 Net Total	(\$142,000.00)	\$142,000.00	\$0.00	(\$85,386.77)	(\$2,572.93)	(\$83,826.66)	\$86,399.59		\$70,966.50
Revenue Grand Total:	\$3,902,552.00	\$143,008.00	\$4,045,560.00	\$241,827.95	\$0.00	\$3,575,279.54	\$470,280.46	88%	\$3,526,093.09
Expenditure Grand Total:	\$4,044,552.00	\$1,008.00	\$4,045,560.00	\$327,214.72	\$2,572.93	\$3,659,106.20	\$383,880.87	91%	\$3,455,126.59
Grand Total:	(\$142,000.00)	\$142,000.00	\$0.00	(\$85,386.77)	(\$2,572.93)	(\$83,826.66)	\$86,399.59		\$70,966.50

BROWN COUNTY CIRCUIT COURTS SECURITY COMMITTEE

Hon. Sue E. Bischel, Circuit Judge Br. #3
Phoebe Mix, Court Commissioner
Public Safety Committee
James Queoff, Register in Probate
Jeff Cano, First Assistant State Public Defender
Victim Advocate
Assistant to County Executive

Jean M. Eckers, Administrative Assistant
Lt. Ann Magestro, Court Services Supervisor
Lisa Wilson, Clerk of Courts
Larry Lasee, Assistant District Attorney
Gary Wickert, Attorney at Law
Ron Venci, Attorney at Law
Dennis Kocken, Sheriff

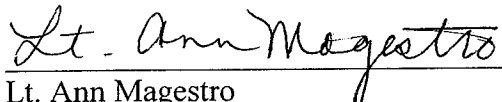
January 4, 2010


QUARTERLY REPORT OF BROWN CO. SECURITY/INCIDENT REVIEW COMMITTEE

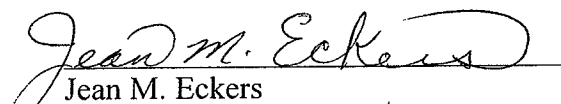
Three security reports were filed in the fourth quarter of 2009.

Date	Type of Report	Location	Action Taken	Agency Resolving
10/01/09	Emergency Detention	Third floor rotunda area	Person was handcuffed and transported to the Crisis Center for a possible EM-1.	Courthouse Security
10/27/09	Unfounded threat to juror	Circuit Court Br. 4	Incident report completed – text message left on juror's phone was a joke from a co-worker.	Courthouse Security
11/23/09	Threat to litigant	First floor courthouse	Incident report completed – litigant advised to consider a restraining order. Attempts to locate and contact offender were unsuccessful.	Courthouse Security

Respectfully submitted by Security Incident Review Committee,


Lt. Ann Magestro
Court Security Supervisor


Lisa Wilson
Clerk of Courts


Jean M. Eckers
Administrative Supervisor

CC: County Executive
Public Safety Committee Chair Andy Nicholson
Sheriff Dennis Kocken